



Rita G. Jonse, Mayor
Gil Burrell, Place 1
Maria Amezcua, Mayor Pro Tem, Place 2
Anne Weir, Place 3
Danny Scarbrough, Place 4
Deja Hill, Place 5
Valerie Dye, Place 6

**CITY COUNCIL
REGULAR MEETING
AGENDA**

Wednesday, September 18, 2019

7:00 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

CITY EVENTS AND ANNOUNCEMENTS

- October 10, 2019 – Breakfast Bites
- October 18, 2019 – Manor Night at the Park

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. **No Action May be Taken by the City Council During Public Comments**

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

1. Consideration, discussion, and possible action to approve the City Council Minutes of the September 4, 2019, Regular Meeting. Lluvia T. Almaraz, City Secretary

2. Consideration, discussion, and possible action on the acceptance of the August 2019 Departmental Reports:

Thomas Bolt,
City Manager

- Police – Ryan Phipps, Chief of Police
- Development Services – Scott Dunlop, Assistant Dev. Services Director
- Municipal Court – Sarah Friberg, Court Clerk
- Public Works – Mike Tuley, Director of Public Works
- Finance – Lydia Collins, Director of Finance

PUBLIC HEARINGS

3. Public Hearing and First Reading: Consideration, discussion and possible action on an ordinance rezoning Las Entradas North being 7.915 acres of land more or less out of the James Manor Survey No. 40, Abstract No. 546, and being located near Gregg Manor Road and Hill Lane, Manor, TX, from Single Family (R-2) to Light Commercial (C-1). **Applicant:** Kimley-Horn & Assoc. **Owner:** Las Entradas Development Corporation

Scott Dunlop,
Asst. Dev. Services
Director

4. Public Hearing and First Reading: Consideration, discussion and possible action on an ordinance rezoning 34.29 acres of land more or less out of the A.C. Caldwell Survey No. 52 and L. Kimbro Survey No. 64, and being located at 14704 US Hwy 290 East, Manor, TX, from Single Family (R-1) to Light Industrial (IN-1). **Applicant:** Doucet Engineers **Owner:** Chau Dinh

Scott Dunlop,
Asst. Dev. Services
Director

5. Public Hearing and First Reading: Consideration, discussion and possible action on an ordinance rezoning Las Entradas North, Section 1, Block A, Lot 1, 0.9274 acres of land, locally known as 12400 Gregg Manor Road, Manor, TX, from Light Commercial (C-1) to General Office (GO). **Applicant:** Frontier Bank **Owner:** Frontier Bank

Scott Dunlop,
Asst. Dev. Services
Director

6. Public Hearing: Consideration, discussion and possible action on a Conditional Use Permit request for Block 11, Lot 1, Town of Manor and locally known as 901 ½ North Burnet Street, Manor, TX, to allow for wireless telecommunication facilities. **Applicant:** Vincent Gerard & Associates, Inc. **Owner:** City of Manor

Scott Dunlop,
Asst. Dev. Services
Director

7. Public Hearing: Consideration, discussion, and possible action on the FY 2019-2020 Proposed Annual Budget of the City of Manor, Texas.

Thomas Bolt,
City Manager

8. Public Hearing: Consideration, discussion, and possible action on the FY 2019-2020 Proposed Property Tax Rate of the City of Manor, Texas.

Thomas Bolt,
City Manager

REGULAR AGENDA

9. Consideration, discussion, and possible action on a resolution approving and authorizing a PID financing agreement for the Lagos Public Improvement District.

Thomas Bolt,
City Manager

10. Consideration, discussion, and possible action on a resolution determining the costs of certain authorized improvements to be financed by the Lagos Public Improvement District; and directing the filing of the proposed assessment roll with the City Secretary to make said proposed assessment roll available for public inspection. Thomas Bolt, City Manager
11. Consideration, discussion, and possible action on a contract between Travis County and the City of Manor for the collection of Lagos PID assessments; and authorizing the Mayor or City Manager to execute the contract. Thomas Bolt, City Manager
12. Consideration, discussion, and possible action on adopting an ordinance amending the Code of Ordinances of the City of Manor, Chapter 4, Business Regulations by adding Article 4.10 to Chapter 4 establishing requirements and procedures for the development and construction of new recreational vehicle parks; and providing for related matters. Scott Dunlop, Asst. Dev. Services Director
13. Consideration, discussion, and possible action on renewing the re-rate notice and benefits verification form for FY 2019- 2020 between the City of Manor and the health insurance pool, TML-IEBP; and authorize the City Manager to execute the contracts. Tracey Vasquez, HR Coordinator
14. Consideration, discussion, and possible action on an award for the placement of a new city's playground at Greenbury Village Park. Anthony Valchar, Streets/Parks Superintendent
15. Consideration, discussion, and possible action on an ordinance adopting the Annual Budget for the City of Manor for the Fiscal Year beginning October 1, 2019 and ending September 30, 2020. Thomas Bolt, City Manager
16. Consideration, discussion, and possible action on an ordinance levying Ad Valorem taxes for the use and support of the municipal government of the City of Manor for the fiscal year beginning October 1, 2019 and ending September 30, 2020. Thomas Bolt, City Manager
17. Consideration, discussion and possible action on a contract with JustFOIA for the purpose of providing transparency in Public Records Request Management; and authorizing the City Manager to execute the contract. Thomas Bolt, City Manager
18. Acknowledge the resignation of Planning and Zoning Commissioner William Myers, Place No. 7 and declare a vacancy. Scott Dunlop, Asst. Dev. Services Director

EXECUTIVE SESSION

The City Council will now convene into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.076 Deliberations regarding Security Devices*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, September 13, 2019, by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail ltijerina@cityofmanor.org