

## **APPLICATION FOR A PERMIT TO OPERATE A GAME ROOM**

### **Section 1: Application Requirements**

**NOTE: All the definitions and provisions contained in the Regulations are hereby incorporated in this Game Room Application by reference.**

#### **Fee Schedule**

- Application for a NEW Game Room Permit: \$200 Application Fee  
\$100 per amusement redemption machine
- Application for RENEWAL of a Game Room Permit: \$100 per amusement redemption machine

Payments are to be made by money order or cashier's check only. Please make all money order and cashier's checks payable to the City of Manor Treasury.

#### **Incomplete Applications Shall NOT be Accepted**

Incomplete application shall not be accepted. The application process will not begin until you:

- 1) fill out the entire application, including the verification page, and submit it in person to the City;
- 2) provide all the necessary information required by this Application and the Regulations; and
- 3) provide all the required documentation and information listed in Section 4.06.002(b)(2)(B) of the Regulations.

#### **Inspection**

Once a complete application has been received along with the required information, the Game Room Permit Administrator may conduct an inspection of the proposed Game Room and the amusement redemption machines to ensure compliance with the Regulations. You, the Applicant, must be present in person during these inspections.

#### **Duty to Comply with the Regulations**

If you are issued a permit to operate a Game Room pursuant to the Regulations, you have a duty to comply with all the provisions contained in the Regulations. Any violation of the Regulations

can result in suspension or revocation of your Game Room permit.

**Section 2: Applicant Information**

**Applicant Information**

Entity Name if not a natural person: \_\_\_\_\_

If the applicant does business under an assumed name, the trade name by which the applicant does business and a true and correct copy of the registration of the applicant's assumed name filed in the office of the county clerk, bearing the file mark or stamp that evidences its filing in that office.

Each applicant shall sign a waiver authorizing the Chief of Police to request on behalf of the applicant criminal history reports from the Texas Department of Safety, the Texas Comptroller's Office or any appropriate federal agency.

**Applicant Contact information**

Home Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**If Applicant is an Individual**

If the entity owning or operating the amusement redemption machines is a natural person, provide the name, address, telephone number and driver's license number of the individual:

Full Legal Name: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Present Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

**If Applicant is a Partnership**

If the entity owning or operating the amusement redemption machines is a partnership, provide the name, address, telephone number and driver's license number of each of the general and limited partners below. Continue on a separate sheet if needed:

<b>Name</b>	<b>Address</b>	<b>Telephone Number</b>	<b>Driver's license number</b>


**If Applicant is a Corporation**

If the entity owning or operating the amusement redemption machines is a corporation, provide the name, address, telephone number, and driver's license number of all corporate officers, if any, of the business. Continue on a separate sheet if needed.

<b>Name</b>	<b>Address</b>	<b>Telephone Number</b>	<b>Driver's license number</b>

**Owners**

Provide the name, address, telephone number and driver's license number of all persons who owns an interest in the game room below. Continue on a separate sheet if needed

<b>Name</b>	<b>Address</b>	<b>Telephone Number</b>	<b>Driver's license number</b>

Has a previous license of the applicant, or, if applicable, a corporate officer of the applicant, has been revoked within two years of filing of the application? \_\_\_\_\_

Has the applicant has been convicted of any crime directly related to a game room, the date, location, and nature of the offense and the penalty received? \_\_\_\_\_

Provide the previous occupation(s) of the applicant and, if applicable, all corporate officers and partners of the applicant within the preceding five years. Continue on a separate sheet if necessary. \_\_\_\_\_

**Game Room Information**

Name of establishment: \_\_\_\_\_

Street address: \_\_\_\_\_

If applicant is not the owner of the premises, the applicant shall furnish the name, address, and telephone number of the property owner:

Property Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

If the applicant is not the operator of the Game Room, provide the name, address, and telephone number of the operator of the premises to be licensed;

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Provide the name, address, and telephone number of an emergency contact person who can be reached after hours.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Attach a floor plan of the amusement redemption machine game room interior depicting the layout of the amusement redemption machine game room interior specifically including, but not limited to, the location of all amusement redemption machines, coin-operated machines or devices, the manager's station(s), restroom facilities, kitchen and bar facilities, if any, and all areas to which patrons will not be permitted.

Attach a copy of any TABC licenses or applications for licenses to sell beer wine or liquor at the premises at which the amusement redemption machines are proposed to be located, if alcohol is will be sold at the premises.

Provide a list of any and all registered companies, 501(c)(3) or other non-profits or groups profiting or receiving money from the playing of any gambling device or amusement redemption machine. \_\_\_\_\_

\_\_\_\_\_

Provide the number of amusement redemption machines in the premises to be licensed and the serial number of each amusement redemption machine. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Verification Requirement**

Please read the following acknowledgments and sign the attached verification. It is a requirement for your Game Room Application to read this document and sign the attached verification. An Application will not be considered if this requirement is not met.

In making this Application, you, the Applicant are hereby acknowledging the following:

- 1) You have read, fully understand, and agree to comply with the City of Manor Game Room Regulations set forth in Article 4.06, City of Manor Code of Ordinances (hereinafter referred to as the “Regulations”).
- 2) The amusement redemption machines located on the premises set forth in this Application are not and will not be used as gambling devices.
- 3) The location and operation of the Game Room will not violate any applicable deed restrictions.
- 4) The Game Room will be operated in accordance with all laws.
- 5) You understand making a misleading statement on this Game Room Application, providing false, fraudulent, or untruthful information on this Game Room Application, and/or withholding pertinent information on this Game Room Application will result in denial or revocation of the Game Room permit pursuant to the Regulations;
- 6) You swear and affirm that all the information provided in this Game Room Application is true and correct under the penalty of Perjury as defined under Section 37.02 of the Texas Penal Code.

**VERIFICATION**

**STATE OF TEXAS** §  
 §  
**COUNTY OF TRAVIS** §

BEFORE ME, the undersigned Notary Public, on this day personally appeared by me duly sworn, \_\_\_\_\_, the applicant and the [Owner][Operator] (*chose one*) of the Game Room located at \_\_\_\_\_, and on his/her oath deposed, said that he/she swears that 1) he/she has read the above acknowledgments, fully understands the above acknowledgments, and swears that the above acknowledgments are true and correct as they pertain to this Game Room Application, 2) the information provided in the Game Room Application is true and correct, and 3) all pertinent information has been disclosed in making this Game Room Application.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE ME on the \_\_\_\_\_ day of \_\_\_\_\_,  
2017, to certify which witness my hand and official seal.

\_\_\_\_\_

NOTARY PUBLIC IN AND FOR THE STATE OF  
TEXAS