



Rita G. Jonse, Mayor  
Gene Kruppa, Place 1  
Maria Amezcua, Place 2  
Anne Weir, Mayor Pro Tem, Place 3  
Zindia Pierson, Place 4  
Deja Hill, Place 5  
Todd Shaner, Place 6

## CITY COUNCIL REGULAR MEETING AGENDA

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Wednesday, September 5, 2018

7:00 p.m.

Manor City Hall – Council Chambers  
105 E. Eggleston Street

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### CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. **No Action May be Taken by the City Council During Public Comments**

### CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

1. Consideration, discussion, and possible action to approve the City Council Minutes of the August 15, 2018, Regular Meeting. Lluvia Tijerina,  
City Secretary
2. Consideration, discussion, and possible action on an Interlocal Agreement between Travis County and the City of Manor for Emergency Law Enforcement Dispatch Services. Ryan Phipps,  
Chief of Police

3. Consideration, discussion, and possible action to approve a resolution adopting and establishing a Deferred Compensation Plan with Nationwide; and Authorization for the City Manager to execute the agreement. Tracey Vasquez, HR Coordinator
4. Consideration, discussion, and possible action on renewing a plan document for FY 2018-2019 between the City of Manor and the Flex System Spending Account, TASC; and Authorization for the City Manager to execute the agreement. Tracey Vasquez, HR Coordinator
5. Consideration, discussion and possible action on proposed changes to the City of Manor Personnel Policies and Procedures Handbook. Tracey Vasquez, HR Coordinator
6. Consideration, discussion and possible action on an agreement with Data Armor for shredding services; and authorization for the City Manager to execute the agreement. Thomas Bolt, City Manager
7. Consideration, discussion, and possible action on a second and final reading of an ordinance rezoning Lot 1 Kimbro Business Park, locally known as 13903 E US Hwy 290, Manor, Texas from Interim Agricultural to Medium Commercial C-2 **Applicant:** Texas State Rentals. **Owner:** Ronald Wills Scott Dunlop, Planning Coordinator
8. Consideration, discussion, and possible action on an ordinance amending Manor Code of Ordinances Chapter 3, Article 3.03, Division 8, Part III, Section 3.03.472 Wiring and Conduits. Thomas Bolt, City Manager

## PUBLIC HEARINGS

9. Conduct the first public hearing on the FY 2018-2019 Proposed Annual Budget of the City of Manor, Texas. Thomas Bolt, City Manager
10. Conduct the first public hearing on the FY 2018-2019 Proposed Property Tax Rate of the City of Manor, Texas. Thomas Bolt, City Manager
11. Conduct a public hearing regarding the annexation of 24.00 acres of land, more or less, adjacent and contiguous to the city limits and being located in the James Manor Survey No. 39, Abstract No. 528, James Manor Survey No. 40, Abstract No. 566, and Calvin Barker Survey No. 38, Abstract No. 58, City of Manor, Travis County, Texas. Scott Dunlop, Planning Coordinator

## REGULAR AGENDA

12. Consideration, discussion, and possible action on Change Order No. 1 for the 2017 Paving Improvements Project. Pauline M. Gray, P.E. City Engineer Staff
13. Consideration, discussion, and possible action on a second and final reading of an ordinance rezoning Abstract 315, Survey 63 Gates G, 14.64 acres, locally known as 13812 Bois D' Arc Road, Manor, Texas from Interim Agricultural to Light Commercial C-1. **Applicant:** Kim Perry. **Owner:** Kim Perry. Scott Dunlop, Planning Coordinator

14. Consideration, discussion, and possible action on a waiver from Manor Code of Ordinances, Chapter 14, Article 14.02, Exhibit A, Article 3, Section 60 Construction Plans on Lots 4 & 5, Block 11 Town of Manor, locally known as 900 N. Lexington / 105 East Murray Street to allow for construction of an unimproved off-street parking area for Brain Freeze of Texas semi-permanent food establishment. **Applicant:** Ingrid and Chris Cannon. **Owner:** Rethann Glass
15. Consideration, discussion, and possible action on a waiver from Manor Code of Ordinances, Chapter 13, Article 13.01, Section 13.01.002(a) Installation of Utility and Service Lines to allow for above ground services for approximately 2,171 feet along the northside of Tower Road adjacent to the Presidential Heights subdivision. **Applicant:** Bill Scoggins, Bluebonnet Electric Cooperative

Scott Dunlop,  
Planning  
Coordinator

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## ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

## POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, August 31, 2018, by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/Lluvia Tijerina/ TRMC  
City Secretary for the City of Manor, Texas

## NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

*The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail [ltijerina@cityofmanor.org](mailto:ltijerina@cityofmanor.org)*