



**CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 15, 2017**

A regular meeting of the Manor City Council was held on Wednesday, February 15, 2017, in the Manor City Hall City Council Chambers, located at 105 E. Eggleston Street, Manor, Texas.

COUNCIL MEMBERS

PRESENT:

Mayor, Rita Jonse
Place 1, Gene Kruppa
Place 3, Anne Weir
Place 4, Zindia Pierson
Place 5, Rebecca Davies
Place 6, Ryan Stone

ABSENT:

Place 2, Maria Amezcua

CITY STAFF

PRESENT:

Thomas Bolt, City Manager
Frances Aguilar, City Secretary
Ryan Phipps, Chief of Police
Denver Collins, Police Captain
Lydia Collins, Finance Director
Scott Dunlop, Planning Coordinator
Mike Tuley, Public Works Director
Gracie Hernandez, Deputy Court Clerk

CALL REGULAR SESSION TO ORDER

Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

At the request of Mayor Jonse, Mr. Frank Phelan led the Pledge of Allegiance.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS

Mr. Steve Haney of the Carriage Hills Homeowners Association asked Council to reinvest back to the Carriage Hills Subdivision Park. Mr. Haney also asked the City to consider widening Old Highway 20 by Bell Farms. Finally, he asked for Council's support to approach TXDOT in regards to changing a lane, on highway 290, east of town, to a right-turn only lane.

CONSENT AGENDA

A motion to approve the consent agenda was made by Council Member Pierson, seconded by Council Member Weir. The motion carried by the following vote:

Vote: 6 For – 0 Against

1. Consideration, discussion, and possible action to approve the minutes for the January 18, 2017 City Council Regular Meeting.

The minutes were approved under consent agenda.

2. Consideration, discussion, and possible action to approve the minutes for the February 1, 2017 City Council Regular Meeting.

The minutes were approved under consent agenda.

3. Consideration, discussion, and possible action on acceptance of the January, 2017 Departmental Reports:

- Development Services
- Police
- Municipal Court
- Public Works

The departmental reports were approved under consent agenda.

4. Consideration, discussion, and possible action on acceptance of the unaudited January, 2017 Monthly Financial Report.

The financial report was approved under consent agenda.

PUBLIC HEARING

5. Conduct a public hearing regarding the creation of a Public Improvement District – EntradaGlen.

A motion to recess the public hearing regarding the creation of a Public Improvement District – EntradaGlen until March 1, 2017 was made by Council Member Pierson, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

REGULAR AGENDA

6. Consideration, discussion, and possible action on the creation of the EntradaGlen Public Improvement District.

A motion to postpone the creation of the EntradaGlen Public Improvement District until March 1 was made by Council Member Kruppa, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

7. Consideration, discussion, and possible action on an update on the wastewater treatment facility project.

City Engineer Frank Phelan gave an update on the Wastewater Treatment Plant Expansion Project. Mr. Phelan stated the land has been surveyed and a preliminary design completed. A geo technical study has been completed and a final design will be finished by the end of March. The plant should be completed by Summer, 2018.

8. Consideration, discussion, and possible action on a Concept Plan for Arnhamn Subdivision, eight (8) lots on 20 acres more or less, located at FM 973 N and Arnhamn Road. Agent: Southwest Engineers. Owner: L4S, LLC.

A motion to approve a concept plan as presented was made by Council Member Stone, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

9. Consideration, discussion, and possible action on a first reading of an ordinance rezoning 149 acres more or less in the Greenbury Gates Survey 63, Abstract 315 and the Calvin Baker Survey, Abstract 58, located at the SE corner of US Hwy 290 and FM 973, Manor, TX from single-family residential (R-1) to planned unit development (PUD). Agent: ALM Engineering. Owner: Greenview Development.

A motion to approve the first reading of an ordinance as presented was made by Council Member Weir, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

10. Consideration, discussion, and possible action to waive a special-use permit fee for 309 North Lexington Street.

A motion to set the special-use permit fee to \$50 for up to 6 months, purely based on the need of the family and not on the prior service by Mr. Turner on Council was made by Council Member Kruppa, seconded by Council Member Stone. The motion carried by the following vote:

Vote: 6 For – 0 Against

EXECUTIVE SESSION

The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:49 P.M.:

Section 551.074 Personnel Matter – City Manager evaluation

Section 551.074 Personnel Matter – City Manager contract

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to act on item(s) discussed during Closed Executive Session at 8:50 P.M.

11. Take action as deemed appropriate in the City Council's discretion regarding the City Manager evaluation.

There was no action taken on the agenda item.

12. Take action as deemed appropriate in the City Council's discretion regarding the City Manager contract.

There was no action taken on the agenda item.

13. City Manager January, 2017 Report:

- Republic Services update on trash pick-up schedule
- Historic marker relocation
- Employee Survey Update
- CAMPO Tech Advisory Committee

City Manager Tom Bolt gave an overview of the services currently provided by Republic Services. He stated the City is working with the provider to modify the pick-up schedule to support the growth of the City. Mr. Bolt noted he would keep Council updated on changes to the contract. Mr. Bolt also stated two historical markers have been restored and relocated, one to the new city hall and one to the library. Mr. Bolt updated Council on the Employee Survey. He stated employees have completed the position analysis questionnaires and the information will be sent to the consultant at the end of February. Mr. Bolt notified Council that he has applied to participate on the CAMPO Tech Advisory Committee and will update Council on the outcome.

ADJOURNMENT

A motion to Adjourn made by Council Member Stone. Seconded by Council Member Kruppa. The motion carried by the following vote:

Vote 6 For – 0 Against.

Meeting was adjourned at 9:02 P.M.

APPROVE:

Rita G. Jonse,
Mayor

ATTEST:

Frances M. Aguilar, TRMC, CMC
City Secretary