

CITY OF MANOR MUNICIPAL COURT
Application and Financial Affidavit for Time Payment Plan

Please **COMPLETE ALL** information and print legibly. **DO NOT LEAVE ANY BLANKS.** Today's date is u05.

PERSONAL INFORMATION:

Name: _____						
Last	First	Middle	Nickname			
Physical Address: _____						
Street	Apt.	City	State	Zip		
Mailing Address: _____						
Street	Apt.	City	State	Zip		
Contact Info: _____						
Home Phone #	Cell Phone #	Email Address				
Date of Birth: _____		Driver's License or ID #/State: _____		Social Security #: _____		
Marital Status: _____			# of Dependents Living with You: _____			
Spouse's Name: _____						
Last	First	Middle	Nickname			
Nearest Living Relative: _____						
(Not Residing With You)		Name	Relationship	Phone #		
List of Names, Addresses & Phone Numbers of Two (2) Personal References <u>NOT</u> Related to You:						
Name	Street Address	Apt.	City & State	Zip	Phone #	Years Known
Name	Street Address	Apt.	City & State	Zip	Phone #	Years Known

EMPLOYMENT INFORMATION:

Employer: _____						
Company Name		Address			Phone #	
Supervisor		Position		Years of Service		
Hourly Wage: \$ _____		Take Home Pay: \$ _____		Circle one: weekly/bi-weekly/monthly Next Pay Day: _____		
Spouse's Employer: _____						
Company Name		Address			Phone #	
Supervisor		Position		Years of Service		
Hourly Wage: \$ _____		Take Home Pay: \$ _____		Circle one: weekly/bi-weekly/monthly Next Pay Day: _____		
Are you a student? Yes ___ No ___ If yes, Name of School _____						

ACKNOWLEDGEMENT AND DECLARATION

Under penalty of perjury, I hereby certify the above is a complete and accurate statement of my current employment, address, and financial condition. I authorize the Municipal Court of the City of Manor, its employees or agents, to conduct an investigation of my statement. I understand this investigation could include verifying all information and obtaining of reports from credit reporting agencies. It is with this understanding that I request an extension of time for payment of the fines and court costs now due and payable to the City of Manor, Texas. I understand that any returned or late payment will immediately default this agreement, and will result in an immediate Capias Pro Fine Warrant issued for my arrest and additional penalties.

STATE LAW requires the court to add an additional \$25.00 time payment fee to every case not paid in full within 30 days. Your total due will increase \$25.00 per case for any case with an outstanding balance after 30 days from the date of judgment.

Defendant's Signature _____ **Clerk Receiving** _____