



MANOR MUNICIPAL COURT COMMON QUESTIONS

I received a citation or notice from the City of Manor (Police Department/Code Enforcement), what do I need to do?

The City of Manor Police Department and Code Enforcement Department issue citations/complaints to individuals that have allegedly violated a City, State, or Federal law that occurred in the City of Manor's jurisdiction. A violator will have approximately 20 to 30 days from the date of the offense to appear before the Court. The Appearance Date is not an actual Court Date, it is a date that you must appear before the Court to determine how to handle the citation received (*see "What are my options?" under the Common Questions Tab*).

If your Appearance date falls on a weekend or holiday you will be allowed to appear the following Monday (*check City website for observed holidays*).

Note: If you are **16 years of age or younger** you are required to appear, with your parent or legal guardian, before the Judge and make a plea in open court. You will be notified by US Mail when your scheduled Court date is.

Note: If you are **20 years of age or younger AND committed an Alcohol, Drug, or Tobacco offense**, you are required to appear before the Judge and make a plea in open court. You will be notified by US Mail when your scheduled Court date is.