



**MANOR CITY COUNCIL  
REGULAR MEETING  
MINUTES  
105 E. EGGLESTON STREET  
MANOR, TEXAS 78653  
NOVEMBER 16, 2016 · 7:00 P.M.**

**COUNCIL MEMBERS**

**PRESENT:**

Mayor, Rita Jonse  
Place 1, Gene Kruppa  
Place 2, Gil Burrell, Mayor Pro-Tem  
Place 3, Anne Weir  
Place 4, Zindia Pierson  
Place 5, Rebecca Davies  
Place 6, Jeff Turner

**ABSENT:**

**CITY STAFF PRESENT:**

Thomas Bolt, City Manager  
Frances Aguilar, City Secretary  
Lydia Collins, Finance Director  
Ryan Phipps, Police Chief  
Denver Collins, Police Captain  
Mike Tuley, Public Works Director  
Sarah Friberg, Court Clerk  
Scott Dunlop, Planning Coordinator

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The Manor City Council met in regular session on Wednesday, November 16, 2016, in the City Council Chambers at 105 E. Eggleston Street, Manor, Texas. Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

At the request of Mayor Rita Jonse, Chief Ryan Phipps gave the Pledge of Allegiance.

**PRESENTATIONS**

There were no presentations.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

1. Consideration, discussion, and possible action to approve the minutes for the October 19, 2016, City Council Regular Meeting.

2. Consideration, discussion, and possible action on acceptance of the October, 2016 Departmental Reports:
  - Development Services
  - Police
  - Municipal Court
  - Public Works

3. Consideration, discussion, and possible action on acceptance of the unaudited October, 2016 Monthly Financial Report.

**A motion to approve the consent agenda items 1, 2, and 3 was made by Council Member Davies, seconded by Council Member Weir. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

4. Consideration and possible action to approve an ordinance canvassing the returns and declaring the results of the November 8, 2016 General Election of the City of Manor.

**A motion to postpone the agenda item until November 22, 2016 at 2:00 P.M. was made by Council Member Burrell, seconded by Council Member Davies. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

#### **PUBLIC HEARING**

5. Conduct the first public hearing regarding the annexation of property being approximately 46.12 acres of land, located at North FM 973 and Suncrest Road.

**Mayor Jonse opened the public hearing. There being no testimony, the public hearing was closed.**

6. Conduct the first public hearing regarding the annexation of property being approximately 10.00 acres at 12920 Old Hwy 20.

**Mayor Jonse opened the public hearing. There being no testimony, the public hearing was closed.**

7. Conduct the first public hearing regarding the annexation of property being approximately 0.61 acres of land, located at approximately 13504 N FM 973.

**Mayor Jonse opened the public hearing. There being no testimony, the public hearing was closed.**

#### **REGULAR AGENDA**

8. Consideration, discussion, and possible action on a first reading of a draft municipal service plan for the annexation of property being approximately 46.12 acres of land, located at N. FM 973 and Suncrest Rd.

**A motion to approve the first reading on a draft municipal service plan for the annexation of property being approximately 46.12 acres of land, located at N. FM 973 and Suncrest Rd. was made by Council Member Turner, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

9. Consideration, discussion, and possible action on a first reading of a draft municipal service plan for the annexation of property being approximately 10.00 acres of land, located at 12920 Old Hwy 20.

**A motion to approve the first reading on a draft municipal service plan for the annexation of property being approximately 10.00 acres of land, located at 12920 Old Hwy 20 was made by Council Member Davies, seconded by Council Member Kruppa. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

10. Consideration, discussion, and possible action on a first reading of a draft municipal service plan for the annexation of property being approximately 0.61 acres of land, located at approximately 13504 N FM 973.

**Mr. Mark Thoman asked Council what the advantages were to the owner of the land, requesting annexation. City Manager Tom Bolt responded by explaining the owners desire to take advantage of City wastewater services.**

**A motion to approve the first reading on a draft municipal service plan for the annexation of property being approximately 0.61 acres of land, located at approximately 13504 N FM 973 was made by Council Member Turner, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

11. Consideration, discussion, and possible action to close City Offices at noon on December 16, 2016.

**A motion to approve the closure of City Offices at noon on December 16, 2016 was made by Council Member Davies, seconded by Council Member Burrell. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

12. Consideration, discussion and possible action to authorize the City Manager to select a real estate broker to advertise, accept offers and to sell city owned property located at 201 E. Parson Street, Manor, Texas.

**Mr. John Lancaster and Mr. Erin Solis spoke in favor of leasing out the old city hall.**

**A motion to authorize the City Manager to select a real estate broker to advertise, accept offers and to sell city owned property located at 201 E. Parson Street, Manor, Texas was made by Council Member Burrell, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

#### **EXECUTIVE SESSION**

**The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:22 P.M.:**

*Section 551.074 Personnel Matter – Interview candidates for appointment to fill one vacancy on the City of Manor Planning and Zoning Commission.*

#### **OPEN SESSION**

**The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to act on item(s) discussed during Closed Executive Session at 7:44 P.M.**

13. The appointment of a Commissioner to serve on the City of Manor Planning and Zoning Commission.

**A motion to appoint Deja Hill to the Planning and Zoning Commission was made by Council Member Davies, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 4 For – 2 Against, Council Member Kruppa and Council Member Burrell voted against and Council Member Turner abstained from the agenda item.**

14. Consideration, discussion and possible action on the City Manager October, 2016 Report:

- Update on the Eppwright – Chamberlain House 101 E. Wheeler St. Manor, TX.
- December 21, 2016 City Council Regular Meeting Update

**City Manager Tom Bolt stated the City closed on the property and all proceeds have been received, by the City. He further stated Council would have to meet on December 21, 2016 due to the number of agenda items needing action by Council.**

**ADJOURNMENT**

**A motion to Adjourn made by Council Member Kruppa. Seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote 7 For– 0 Against.**

**Meeting was adjourned at 7:48 P.M.**

**ATTEST:**

**APPROVE:**

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Frances M. Aguilar, City Secretary

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Rita G. Jonse, Mayor