



**MANOR CITY COUNCIL
REGULAR MEETING
MINUTES
105 E. EGGLESTON STREET
MANOR, TEXAS 78653
OCTOBER 19, 2016 · 7:00 P.M.**

COUNCIL MEMBERS

PRESENT:

- Mayor, Rita Jonse
- Place 1, Gene Kuppa
- Place 2, Gil Burrell, Mayor Pro-Tem
- Place 4, Zindia Pierson
- Place 5, Rebecca Davies
- Place 6, Jeff Turner

ABSENT:

- Place 3, Todd Shaner

CITY STAFF PRESENT:

- Thomas Bolt, City Manager
- Frances Aguilar, City Secretary
- Lydia Collins, Finance Director
- Ryan Phipps, Police Chief
- Denver Collins, Police Captain
- Mike Tuley, Public Works Director
- Sarah Friberg, Court Clerk
- Lluvia Tijerina, Administrative Assistant
- Frank Phelan, City Engineer

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The Manor City Council met in regular session on Wednesday, October 19, 2016, in the City Council Chambers at 105 E. Eggleston Street. Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

At the request of Mayor Rita Jonse, Chief Ryan Phipps gave the Pledge of Allegiance.

PRESENTATION

1. Presentation of Certificate of Appreciation Awards to National Night Out volunteers, presented by Ryan Phipps, Manor Police Chief.

Chief of Police Ryan Phipps read and presented Certificate of Appreciation Awards to National Night Out volunteers.

PUBLIC COMMENTS

Mr. Robby Chapman, with Municipal Court Clerks Education Center presented the Court Clerk III certification to Court Clerk Sara Friberg.

CONSENT AGENDA

2. Consideration, discussion, and possible action to approve the City Council minutes:
 - October 5, 2016 City Council Regular Meeting
 - October 11, 2016 City Council Special Meeting
3. Consideration, discussion, and possible action on acceptance of the September, 2016 Departmental Reports:
 - Development Services
 - Police
 - Municipal Court
 - Public Works
4. Consideration, discussion, and possible action on acceptance of the unaudited September, 2016 Monthly Financial Report.

The minutes and the departmental reports were presented to Council. A motion to approve the Consent Agenda with the corrections to the minutes, as requested by Council Member Pierson, was made by Council Member Turner, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

REGULAR AGENDA

5. Consideration, discussion, and possible action to accept the resignation of Council Member, Place 3 Todd Shaner.

Council Member Davies read a letter from Council Member Shaner, which is attached.

A motion to accept the resignation of Council Member, Place 3 Todd Shaner was made by Council Member Pierson, seconded by Council Member Burrell. The motion carried by the following vote:

Vote: 6 For – 0 Against

6. Consideration, discussion, and possible action on a construction contract for the 2016 Paving Improvements Project.

A motion to approve a construction contract to Alpha Paving Industries, LLC for the 2016 Paving Improvements Project, in the amount of \$181,358.00 for all Base Bid work, with final amounts dependent on actual installed quantities was made by Council Member Davies, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

7. Consideration, discussion, and possible action on an addendum to the Professional Services Agreement between the City of Manor and Jay Engineering Company, Inc.

A motion to approve an addendum to the Professional Services Agreement between the City of Manor and Jay Engineering Company, Inc. was made by Council Member Turner, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

8. Consideration, discussion, and possible action on a contract between the City of Manor and Iron Mountain Information Management, LLC for storage services.

A motion to approve the contract between the City of Manor and Iron Mountain Information Management, LLC for storage services was made by Council Member Turner, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

EXECUTIVE SESSION

The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:35 P.M.:

Sections 551.071 and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules on Professional Conduct to deliberate the offer of financial or other incentives with a business prospect the City seeks to have locate, stay, or expand in the City

Section 551.074 Personnel Matters – City Council Member, Place 3 vacancy

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to take action on item(s) discussed during Closed Executive Session at 8:10 P.M.

9. Take action as deemed appropriate in the City Council's discretion regarding the offer of financial or other incentives with a business prospect the City seeks to have locate, stay or expand in the City.

No action was taken on this agenda item.

10. Take action as deemed appropriate in the City Council's discretion regarding the City Council Member, Place 3 vacancy.

A Motion to Anne Weir was made by Council Member Burrell. Seconded by Council Member Kruppa.

Vote: 4 For – 2 Against, Council Member Pierson and Council Member Davies voted against.

ADJOURNMENT

Motion to Adjourn made by Council Member Pierson. Seconded by Council Member Burrell.

Vote 6 For– 0 Against.

Meeting was adjourned at 8:12 P.M.

ATTEST:

APPROVE:

Frances M. Aguilar, City Secretary

Rita G. Jonse, Mayor