



**MANOR CITY COUNCIL
REGULAR MEETING
MINUTES
105 E. EGGLESTON STREET
MANOR, TEXAS 78653
SEPTEMBER 21, 2016 · 7:00 P.M.**

COUNCIL MEMBERS

PRESENT:

Mayor, Rita Jonse
Place 1, Gene Kuppa
Place 2, Gil Burrell, Mayor Pro-Tem
Place 4, Zindia Pierson
Place 5, Rebecca Davies
Place 6, Jeff Turner

ABSENT:

Place 3, Todd Shaner

CITY STAFF PRESENT:

Thomas Bolt, City Manager
Frances Aguilar, City Secretary
Lydia Collins, Finance Director
Scott Dunlop, Planning Coordinator
Ryan Phipps, Police Chief
Mike Tuley, Public Works Director
Sarah Friberg, Court Clerk
Gracie Hernandez, Deputy Court Clerk
Lluvia Tijerina, Administrative Assistant

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The Manor City Council met in regular session on Wednesday, September 21, 2016, in the City Council Chambers at 105 E. Eggleston Street. Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

At the request of Mayor Rita Jonse, City Secretary Frances Aguilar gave the Pledge of Allegiance.

PRESENTATION

Presentation of the Manor Community Survey Report by Scott Dunlop, Planning Coordinator.

Scott Dunlop, Planning Coordinator, presented the Manor Community Survey Report to City Council. He briefly discussed the GrantWorks survey results.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the City Council minutes:

- August 17, 2016, City Council Regular Meeting
- August 17, 2016, City Council and Manor ISD Trustee Joint Workshop Meeting
- August 31, 2016, City Council Special Meeting
- September 7, 2016, City Council Regular Meeting

A motion to approve the meeting minutes was made by Council Member Pierson, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

2. Consideration, discussion, and possible action on acceptance of the August, 2016 Departmental Reports:

- Development Services
- Police
- Municipal Court
- Public Works

A motion to approve the departmental reports was made by Council Member Turner, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

3. Consideration, discussion, and possible action on acceptance of the unaudited August, 2016 Monthly Financial Report.

A motion to accept the Monthly Financial Report was made by Council Member Burrell, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

REGULAR AGENDA

4. Consideration, discussion, and possible action to amend the City of Manor Personnel Policies and Procedures Handbook under Section, Travel – Vehicle Allowance.

City Manager Tom Bolt gave an overview of the Travel Policy.

A motion to amend the City of Manor Personnel Policies and Procedures Handbook under Section, Travel – Vehicle Allowance as presented was made by Council Member Davies, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

5. Consideration, discussion, and possible action on an ordinance adopting the Annual Budget for the City of Manor for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017.

A motion to approve Ordinance No. 445 adopting the Annual Budget for the City of Manor for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017 as presented was made by Council Member Turner, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

6. Consideration, discussion, and possible action on an ordinance levying ad valorem taxes for the use and support of the municipal government of the City of Manor for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

A motion to approve and adopt Ordinance No. 446 levying ad valorem taxes for the use and support of the municipal government of the City of Manor for the fiscal year beginning October 1, 2016 and ending September 30, 2017 with the following language: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.7738 on each \$100.00 valuation of property, which is effectively an 8.71% percent increase in the tax rate." was made by Council Member Davies, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

7. Consideration, discussion, and possible action on an ordinance to repeal and replace Ordinance No. 438 Fee Schedule, amending fees for animal control, subdivision, and building permits.

A motion to approve Ordinance No. 447 to repeal and replace Ordinance No. 438 Fee Schedule, amending fees for animal control, subdivision, and building permits was made by Council Member Burrell, seconded by Council Member Turner. The motion carried by the following vote:

Vote: 6 For – 0 Against

8. Consideration, discussion, and possible action on a second reading of an ordinance annexing 9.187 acres located in Travis County, Texas filed in the Travis County Official Public Records as Document No. 2006207224 and Document No. 2005187926 and Travis County Deed Records 622/450, locally known as 12110 E. US Hwy. 290 and 12219 E. US Hwy. 290.

A motion to approve Ordinance No. 448 annexing 9.187 acres located in Travis County, Texas filed in the Travis County Official Public Records as Document No. 2006207224 and Document No. 2005187926 and Travis County Deed Records 622/450, locally known as 12110 E. US Hwy. 290 and 12219 E. US Hwy. 290 was made by Council Member Turner, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

9. Consideration, discussion, and possible action on a first reading of an ordinance annexing 157.9603 acres out of the A.C. Caldwell Survey No. 52, Abstract No. 154 and Lemeul Kimbro Survey No. 64, Abstract No. 456, and being the tracts of land conveyed to the Kimbro Road Estates, LP per deed recorded as document No. 2005154974 of the Official Public Records of Travis County, Texas.

A motion to approve the first reading of an ordinance annexing 157.9603 acres out of the A.C. Caldwell Survey No. 52, Abstract No. 154 and Lemeul Kimbro Survey No. 64, Abstract No. 456, and being the tracts of land conveyed to the Kimbro Road Estates, LP per deed recorded as document No. 2005154974

of the Official Public Records of Travis County, Texas was made by Council Member Kruppa, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 5 For – 0 Against, Council Member Turner abstained from this agenda item.

10. Consideration, discussion and possible action on Ordinance No. 366 A to amend Ordinance No. 366 Zoning Regulations to provide for masonry siding in residential zoned areas.

A motion to approve Ordinance No. 366 A amending Ordinance No. 366 Zoning Regulations to provide for masonry siding in residential zoned areas was made by Council Member Davies, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

11. Consideration, discussion, and possible action on an ordinance to repeal and replace Ordinance No. 50 and Ordinance No. 268; creating the planning and zoning commission.

A motion to approve Ordinance No. 449 to repeal and replace Ordinance No. 50 and Ordinance No. 268; creating the Planning and Zoning Commission was made by Council Member Kruppa, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 6 For – 0 Against

12. Consideration, discussion and possible action on a Concept Plan for Shadowview Commercial, Section 3 Lot 2, on 3.57 acres more or less, out of the William Standerford Survey No. 69. Abstract 472.

A motion to approve a Concept Plan for Shadowview Commercial, Section 3 Lot 2, on 3.57 acres more or less, out of the William Standerford Survey No. 69. Abstract 472 was made by Council Member Burrell, seconded by Council Member Turner. The motion carried by the following vote:

Vote: 6 For – 0 Against

ADJOURNMENT

Motion to Adjourn made by Council Member Kruppa. Seconded by Council Member Pierson.

Vote 6 For– 0 Against.

Meeting was adjourned at 7:44 P.M.

ATTEST:

APPROVE:

Frances M. Aguilar, City Secretary

Rita G. Jonse, Mayor