



**MANOR CITY COUNCIL
REGULAR MEETING
MINUTES
105 E. EGGLESTON STREET
MANOR, TEXAS 78653
July 20, 2016 · 7:00 P.M.**

COUNCIL MEMBERS

PRESENT:

**Mayor, Rita Jonse
Place 1, Gene Kruppa
Place 2, Gil Burrell, Mayor Pro-Tem
Place 3, Todd Shaner
Place 4, Zindia Pierson
Place 5, Rebecca Davies
Place 6, Jeff Turner**

ABSENT:

CITY STAFF PRESENT:

**Thomas Bolt, City Manager
Frances Aguilar, City Secretary
Scott Dunlop, Planning Coordinator
Lydia Collins, Finance Director
Ryan Phipps, Police Chief
Lluvia Tijerina, Administrative Assistant**

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The Manor City Council met in regular session on Wednesday, July 20, 2016, in the City Council Chambers at 105 E. Eggleston Street. Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

At the request of Mayor Rita Jonse, Debbie Tucker gave the Pledge of Allegiance.

PUBLIC COMMENTS

Mr. Aurelio Ponce stated he had 2 concerns. His first concern was the amount of speeding near 310 E. Parsons Street. He also requested for the road to be paved near 200 W. Parsons Street. He stated the traffic is high and the road is dusty and not in good shape. Ms. Sandra Borowicz spoke in regards to property that has not been mowed near Carriage Hills on Highway 20.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the minutes for the July 6, 2016, City Council Regular Meeting.

A motion to approve the minutes was made by Council Member Turner, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against

2. Consideration, discussion, and possible action on acceptance of the June, 2016 Departmental Reports:

A discussion was held with staff to clarify the reports.

A motion to approve the departmental reports was made by Council Member Turner, seconded by Council Member Davies. The motion carried by the following vote:

Vote: 6 For – 0 Against

EXECUTIVE SESSION

The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:40 P.M.:

Section 551.074 Personnel Matters – City Council Member, Place 4 vacancy

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to take action on item(s) discussed during Closed Executive Session at 8:23 P.M.

3. The appointment of a Council Member to serve on the City of Manor City Council.

Motion to appoint Zindia Pierson to serve on the City of Manor City Council, Place No. 4 was made by Council Member Davies. Seconded by Council Member Shaner.

Vote: 4 For – 0 Against, Council Member Burrell and Council Member Turner abstained from the item.

4. Administer oath of office for appointed City Council Member, Place 4.

City Secretary Frances Aguilar administered the oath of office to Zindia Pierson. Council Member Pierson took her seat at the dais.

PUBLIC HEARING

5. Conduct a public hearing on the issuance of \$18,000,000 “City of Manor, Texas Combination Tax and Revenue Certificate of Obligation, Series 2016.”

Mayor Jonse opened the public hearing. There being no testimony, the public hearing was closed.

REGULAR AGENDA

6. Consideration, discussion and possible action on an ordinance authorizing the issuance of \$18,000,000 “City of Manor, Texas Combination Tax and Revenue Certificate of Obligation, Series 2016”; authorizing the sale thereof; enacting provisions related to the issuance of the certificate.

Ms. Chris Lane, the City’s financial advisor gave an overview of the bond process and presented 2 bids, from Regions Bank and Whitney Bank. Ms. Lane’s recommendation was to accept Whitney Bank’s bid subject to the filing of Form 1295.

A motion to approve an ordinance authorizing the issuance of \$18,000,000 “City of Manor, Texas Combination Tax and Revenue Certificate of Obligation, Series 2016”, subject to filing of Form 1295 was

made by Council Member Davies, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 7 For – 0 Against

7. Consideration, discussion, and possible action on acceptance of the unaudited June, 2016 Monthly Financial Report.

A motion to accept the unaudited June, 2016 Monthly Financial Report as presented was made by Council Member Davies, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 7 For – 0 Against

8. Consideration, discussion, and possible action on an interlocal agreement between City of Manor and Travis County for Emergency Law Enforcement Dispatch Services.

A motion to approve the agreement between City of Manor and Travis County as presented was made by Council Member Burrell, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 7 For – 0 Against

9. Consideration and possible action on a request for a variance from Ordinance 421, which establishes a safety zone for certain sex offenders.

A motion to deny the request of a variance from Ordinance 421, was made by Council Member Burrell seconded by Council Member Turner. The motion carried by the following vote:

Vote: 7 For – 0 Against

10. Consideration, discussion and possible action on a Hands Free Ordinance.

Council Member Shaner presented the item to Council. He provided a brief history of the state's decisions on the issue and provided statistics on collisions, in the county, related to texting. Chief Phipps supported this ordinance request.

A motion to move forward with a Hands Free Ordinance was made by Council Member Davies, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 7 For – 0 Against

11. Consideration, discussion, and possible action on a first reading of an ordinance, amending the Zoning Ordinance, rezoning Cottonwood Commercial South Lot 7B 2 Block A, locally known as 11401 US Hwy 290 East, from light commercial (C-1) district zoning to medium commercial (C-2) district zoning.

City Manager Tom Bolt stated the owner of this property has requested this rezoning for a development project. The City and the owner came to an agreement on the allowable uses. Mr. Stan McElroy addressed Council and stated his intent to two tenant lease space buildings. The C-2 exclusions would be auto rental, auto repair services, auto sales, auto washing, bail bond services, campground, camp, carriage stable, commercial blood plasma center, convenience storage, funeral services with crematory,

marina, recreational equipment sales, aviation services, cemetery, employee recreation, hospital services, local utility services, parks and recreation services, and sexually oriented business.

A motion to approve the first reading of an ordinance, amending the zoning ordinance as presented allowing for the C-1 conditions and limitations to remain in place was made by Council Member Turner, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against, Council Member Burrell abstained from this agenda item.

12. Consideration, discussion, and possible action on a first reading of an ordinance, amending the Zoning Ordinance, rezoning Lots 8-10, Block 24 Town of Manor, locally known as 109 South Lexington Street, from light commercial (C-1) district zoning to downtown business District (DBD) zoning.

A motion to approve the first reading of an ordinance, amending the zoning ordinance as presented was made by Council Member Burrell, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 7 For – 0 Against

13. Consideration, discussion and possible action on an ordinance, amending Ordinance No. 263C; Subdivision Regulations; amending street widths to be in accordance with the adopted thoroughfare plan.

A motion to approve an ordinance, amending Ordinance No. 263C as presented was made by Council Member Turner, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 7 For – 0 Against

14. Consideration, discussion and possible action to consent to Assignment of the Further Amended and Restated Water Supply Agreement with Blue Water 130 Project to EPCOR.

City Manager Tom Bolt stated Blue Water 130 to selling its utility to EPCOR and needs an agreement to complete the transaction. There will be no change in service or rate.

A motion to approve the agreement with Blue Water 130 Project to EPCOR as presented, subject to the City receiving a signed signature page, from EPCOR, acknowledging they are bound by the original contract was made by Council Member Davies, seconded by Council Member Pierson. The motion carried by the following vote:

Vote: 7 For – 0 Against

ADJOURNMENT

A motion to adjourn was made by Council Member Kruppa, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 7 For – 0 Against.

Meeting was adjourned at 9:20 P.M.

APPROVED:

ATTEST:

Rita G. Jonse, Mayor

Frances M. Aguilar, City Secretary