



**MANOR CITY COUNCIL
REGULAR MEETING
MINUTES
105 E. EGGLESTON STREET
MANOR, TEXAS 78653
JUNE 15, 2016 · 7:00 P.M.**

COUNCIL MEMBERS

PRESENT:

**Mayor, Rita Jonse
Place 1, Gene Kruppa
Place 2, Gil Burrell, Mayor Pro-Tem
Place 3, Todd Shaner
Place 4, Sharon Snowden
Place 5, Rebecca Davies**

ABSENT:

Place 6, Jeff Turner

CITY STAFF PRESENT:

**Thomas Bolt, City Manager
Lluvia Tijerina, Administrative Assistant
Scott Dunlop, Planning Coordinator
Lydia Collins, Finance Director
Ryan Phipps, Police Chief
Mike Tuley, Public Works Director**

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The Manor City Council met in regular session on Wednesday, June 15, 2016, in the City Council Chambers at 105 E. Eggleston Street. Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

At the request of Mayor Rita Jonse, Finance Director Lydia Collins gave the Pledge of Allegiance.

PUBLIC COMMENTS

No one appeared to speak at this time.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the minutes for the June 1, 2016, City Council Regular Meeting.

A motion to correct and approve minutes vote count on item no. 3, should read Vote: 4 For – 2 Against, Council Member Shaner and Mayor Pro-Tem Burrell voted against, was made by Council Member Davies, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against

2. Consideration, discussion, and possible action on a second reading of an ordinance, amending the Zoning Ordinance, rezoning the Lagos Final PUD site plan, 146 acres at the SE corner FM 973 and Brenham St; portions of the Calvin Baker Sur. No. 38, James Manor Sur. No. 39 and 40, James H. Manning Sur. No. 37; from single family residential (R-1) district zoning to Planned Unit Development (PUD) district zoning.

A motion to approve the ordinance was made by Council Member Davies, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against

3. Consideration, discussion, and possible action on acceptance of the May, 2016 Departmental Reports:
 - Development Services
 - Police
 - Municipal Court
 - Public Works

Planning Coordinator Scott Dunlop discussed the meeting held on June 14, 2016, regarding the Planning Grant Program and informed Council on outcome and attendance. There was no further discussion.

A motion to accept the May, 2016 Department Reports as presented was made by Council Member Davies, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against

PUBLIC HEARING

4. Conduct a second public hearing on the water and wastewater rates for the City of Manor residential and commercial customers.

Mayor Jonse opened the public hearing. There being no testimony, the public hearing was closed.

REGULAR AGENDA

5. Consideration, discussion, and possible action on acceptance of the unaudited May, 2016 Monthly Financial Report.

Finance Director Lydia Collins discussed monthly finance report to Council. There was no further discussion on this item.

A motion to accept the unaudited May, 2016 monthly finance report as presented, was made by Council Member Davies, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 6 For – 0 Against

6. Consideration, discussion and possible action on award of engineering services agreements to Jay Engineering Company, Inc. for the 2016 Series Certificate of Obligation funded capital improvements projects.

City Manager Tom Bolt, discussed agreement and explained project to Council. There was no further discussion on this item.

A motion to approve the award the engineering services agreements to Jay Engineering Company was made by Council Member Snowden, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

7. Consideration, discussion and possible action on award of engineering services agreement to Jay Engineering Company, Inc. for 2014-2016 funded CapMetro funded roadway repair project.

City Engineer Frank Phelan discussed funds and explained agreement to Council. No further discussion on this item.

A motion to approve the award the engineering services agreements to Jay Engineering Company was made by Council Member Shaner, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 6 For – 0 Against

8. Consideration, discussion, and possible action upon a first reading of an ordinance, amending the Zoning Ordinance, rezoning Cottonwood Commercial South Lot 7B 2 Block A, locally known as 11401 US Hwy 290 East from light commercial (C-1) district zoning to medium commercial (C-2) district zoning.

City Manager Tom Bolt discussed zoning issues on property, item was postponed to the July 20, 2016, Council meeting. Council Member Davies stated that P&Z did not have a recommendation on this item. There was no further discussion on this item.

A motion to postpone item to the July 20th Council meeting was made by Council Member Davies, second by Mayor Pro-Tem Burrell. The motion carried by the following vote:

Vote: 6 For – 0 Against

9. Consideration, discussion, and possible action on a concept plan for Lagos master planned community; 146 acres at the SE corner of FM 973 and Brenham Street; portions of the Calvin Baker Sur. No. 38, James Manor Sur. No. 39 and 40, James H. Manning Sur. No. 37.

A motion to approve a concept plan for Lagos master planned community was made by Council Member Mayor Pro-Tem Burrell, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 6 For – 0 Against

10. Consideration, discussion, and possible action to accept the petition request for the annexation of property being approximately 6.12 acres of land, located at 12211 and 12219 US Hwy 290 and accept an annexation schedule.

City Manager Tom Bolt discussed and explained petition to Council, discussion with Mayor Pro Tem Burrell explaining reason for approval on petition. There was no further discussion on this item.

A motion to accept the petition as presented was made by Council Member Davies, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against

ADJOURNMENT

There being no further business, a motion to adjourn was made by Council Member Shaner, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 6 For – 0 Against

Meeting was adjourned at 7:20 P.M.

APPROVED:

ATTEST:

Rita G. Jonse, Mayor

Frances M. Aguilar, City Secretary