



**MANOR CITY COUNCIL
REGULAR MEETING
MINUTES
105 E. EGGLESTON STREET
MANOR, TEXAS 78653
JUNE 1, 2016 · 7:00 P.M.**

COUNCIL MEMBERS

PRESENT:

**Mayor, Rita Jonse
Place 1, Gene Kruppa
Place 2, Gil Burrell, Mayor Pro-Tem
Place 3, Todd Shaner
Place 4, Sharon Snowden
Place 5, Rebecca Davies**

ABSENT:

Place 6, Jeff Turner

CITY STAFF PRESENT:

**Thomas Bolt, City Manager
Frances Aguilar, City Secretary
Scott Dunlop, Planning Coordinator
Lydia Collins, Finance Director
Ryan Phipps, Police Chief
Mike Tuley, Public Works Director
Lluvia Tijerina, Administrative Assistant**

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The Manor City Council met in regular session on Wednesday, June 1, 2016, in the City Council Chambers at 105 E. Eggleston Street. Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

At the request of Mayor Rita Jonse, Vicki McFarland gave the Pledge of Allegiance.

PUBLIC COMMENTS

Ms. Lisa Partee, 13313 Nelson Houser St., Manor addressed Council and discussed property and subdivision drainage issues in Presidential Glen.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the minutes for the May 18, 2016, City Council Regular Meeting.

A motion to approve the minutes was made by Council Member Kruppa, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against

PUBLIC HEARING

2. Conduct a public hearing on the water and wastewater rates for the City of Manor residential and commercial customers.

Mayor Jonse opened the public hearing. There being no testimony, the public hearing was closed.

REGULAR AGENDA

3. Consideration, discussion, and possible action on capital improvement financing of either \$18,000,000 to include the wastewater plant expansion or \$24,000,000 to include the wastewater plant expansion and street improvements.

City Manager Tom Bolt presented the agenda item to Council. He reminded Council that at the last council meeting, he asked Council for more time to review the budget before a decision was made on the financing. He concluded that there wouldn't be a problem with the \$18 million bond but that a tax rate increase would be needed for the \$24 million bond. Council Member Davies asked if the bond would impact the City giving the employees a cost of living increase. Mr. Bolt responded that a cost of living increase would be included but merit increases would not. Mr. Bolt stated that the City is currently paying the City of Austin \$600,000 annually, to process wastewater from Manor. He further stated that part of this plan, would be to stop utilizing that service and use the money towards debt service. Further discussion was held in regards to the different projects and lack of grant opportunities.

A motion to approve the capital improvement financing of \$18,000,000, to include the wastewater plant expansion, water lines, and some of the street improvements, was made by Council Member Davies, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 4 For – 2 Against, Council Member Shaner voted against and Mayor Pro-Tem Burrell abstained.

4. Consideration, discussion, and possible action to approve a resolution authorizing publication of notice of intention to issue combination tax and revenue Certificates of Obligation.

A motion to approve a resolution authorizing publication of notice of intention to issue combination tax and revenue Certificates of Obligation was made by Council Member Davies, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 4 For – 2 Against, Council Member Shaner and Mayor Pro-Tem Burrell voted against.

5. Consideration, discussion and possible action to approve a resolution of the Travis County Central Appraisal District Real Estate Acquisition.

A motion to approve a resolution of the Travis Central Appraisal District Real Estate Acquisition was made by Council Member Burrell, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against

6. Consideration, discussion, and possible action to approve and authorize the City Manager to execute an Interlocal Agreement with Travis County on a Hazard Mitigation Action Plan (HMAP).

Chief Ryan Phipps gave an overview of the agenda item. He stated that when the City looked into grant funds for a tornado siren warning system, it was discovered that the City of Manor did not have a Hazard Mitigation Action Plan. The HMAP will provide us opportunities to apply for grants through FEMA, when the Governor declares the City to be a disaster zone. Furthermore, after reviewing the options, staff's recommendation is to execute an interlocal agreement with Travis County.

A motion to approve the agreement with Travis County on a Hazard Mitigation Action Plan was made by Council Member Davies, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

7. Consideration, discussion, and possible action on amending Ordinance No. 109; in its entirety, establishing authority for an active and continuing records management program to be administered by the records management officer in accordance with the requirements of the local government records act.

A motion to approve amending Ordinance No. 109; establishing authority for an active and continuing records management program was made by Mayor Pro-Tem Burrell, seconded by Council Member Davies. The motion carried by the following vote:

Vote: 6 For – 0 Against

8. Consideration, discussion and possible action on amending Ordinance No. 416 Fee Schedule; to amend the water and wastewater tap fees, amend the water and wastewater impact fee list, add game room license fees, and add administrative fees.

A motion to approve amending Ordinance No. 416 Fee Schedule; to amend the water and wastewater tap fees, amend the water and wastewater impact fee list, add game room license fees, and add administrative fees was made by Council Member Davies, seconded by Mayor Pro Tem Burrell. The motion carried by the following vote:

Vote: 6 For – 0 Against

9. Consideration, discussion and possible action on amending Ordinance No.'s 185, 185H, 185L, and 366 Zoning Regulations; to amend parking requirements and regulations, permitted and conditional uses within the zoning districts, sign regulations for commercial, industrial, and residential properties, height and setback requirements from residential and institutional users, and deleting references to the summary use table.

A motion to approve amending Ordinance No.'s 185, 185H, 185L, and 366 Zoning Regulations; to amend parking requirements and regulations, permitted and conditional uses within the zoning districts, sign regulations for commercial, industrial, and residential properties, height and setback requirements from residential and institutional users, and deleting references to the summary use table was made by Council Member Davies, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 6 For – 0 Against

10. Consideration, discussion and possible action on amending Ordinance No. 263B; Subdivision Regulations to amend street widths, short form final plat requirements, and landscaping requirements.

A motion to approve amending Ordinance No. 263B; Subdivision Regulations to amend street widths, short form final plat requirements, and landscaping requirements was made by Council Member Davies, seconded by Council Member Kruppa. The motion carried by the following vote:

Vote: 6 For – 0 Against

11. Consideration, discussion and possible action on amending Ordinance No. 365; Landscape and Screening Requirements to amend the required landscaping for institutional zoned areas and add a tree replacement ratio.

A motion to approve amending Ordinance No. 365-A; Landscape and Screening Requirements to amend the required landscaping for institutional zoned areas and add a tree replacement ratio. was made by Council Member Shaner, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 6 For – 0 Against

12. Consideration, discussion and possible action to approve an Ordinance to regulate game rooms and amusement redemption machines.

A motion to approve ordinance to regulate game rooms and amusement redemption machines was made by Mayor Pro-Tem Burrell, seconded by Council Member Snowden. The motion carried by the following vote:

Vote: 6 For – 0 Against.

13. Consideration, discussion and possible action on a first reading of a rezoning request for the Lagos Final PUD site plan, 146 acres at the SE corner FM 973 and Brenham St; portions of the Calvin Baker Sur. No. 38, James Manor Sur. No. 39 and 40, James H. Manning Sur. No. 37; from single family residential (R-1) district zoning to Planned Unit Development (PUD) district zoning.

City Manager Tom Bolt presented the agenda item to Council. He reminded Council that at the last council meeting, he asked Council for more time to meet with county and state officials to review roadways alignments. Mr. Bolt stated that the plan is to incorporate a roadway plan to satisfy both the developer and the state.

A motion to approve the first reading of a rezoning request for the Lagos Final PUD site plan as presented, was made by Mayor Pro-Tem Burrell, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Council Member Kruppa, seconded by Council Member Shaner. The motion carried by the following vote:

Vote: 6 For – 0 Against.

Meeting was adjourned at 8:20 P.M.

APPROVED:

ATTEST:

Rita G. Jonse, Mayor

Frances M. Aguilar, City Secretary