



**MANOR CITY COUNCIL  
REGULAR MEETING  
MINUTES  
105 E. EGGLESTON STREET  
MANOR, TEXAS 78653  
APRIL 6, 2016 · 7:00 P.M.**

**COUNCIL MEMBERS**

**PRESENT:**

Mayor, Rita Jonse  
Place 1, Gene Kruppa  
Place 2, Gil Burrell  
Place 3, Todd Shaner  
Place 4, Sharon Snowden  
Place 5, Rebecca Davies  
Place 6, Jeff Turner

**ABSENT:**

**CITY STAFF PRESENT:**

Thomas Bolt, City Manager  
Frances Aguilar, City Secretary  
Scott Dunlop, City Planner  
Lluvia Tijerina, Administrative Assistant

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The Manor City Council met in regular session on Wednesday, April 6, 2016 in the City Council Chambers at 105 E. Eggleston Street. Mayor Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

Mr. Scott Dunlop led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Vicki McFarland addressed Council and complimented the beauty of Jenny Lane Park on Easter weekend. She also gave an overview of the Chamber of Commerce upcoming events.

**CONSENT AGENDA**

1. Consideration, discussion, and possible action to approve the minutes for the March 1, 2016 City Council Regular Meeting.
2. Consideration, discussion, and possible action to approve the minutes for the March 16, 2016 City Council Regular Meeting.

**Motion to approve the consent agenda was made by Council Member Burrell. Seconded by Council Member Kruppa.**

**Vote: 7 For – 0 Against.**

**REGULAR AGENDA**

3. Consideration, discussion, and possible action on a water and wastewater cost of service and rate study.

**Motion to postpone by Council Member Davies Seconded by Council Member Snowden.**

**Vote: 7 For – 0 Against.**

4. Consideration, discussion, and possible action on a first reading of an ordinance annexing 1.069 acres recorded in document number 2013171610, deed records, Travis County, locally known as 13500 N. FM 973.

**City Manager Tom Bolt presented the agenda item. He described the property as north of the Butler tract on FM 973, on the west side. It is not part of ShadowGlen. Staff is recommending approval. Motion to approve the first reading of an ordinance annexing 1.069 acres recorded in document number 2013171610, deed records, Travis County, locally known as 13500 N. FM 973 by Council Member Turner Seconded by Council Member Shaner.**

**Vote: 7 For – 0 Against.**

5. Consideration, discussion, and possible action on a first reading of an ordinance to rezone 1.069 acres recorded in document number 2013171610, deed records, Travis County, locally known as 13500 N. FM 973 from Interim Agricultural "A" to Light Industrial "IN-1".

**City Manager Tom Bolt presented the agenda item. He stated that this is relation to the property from Item 4. Staff is recommending approval. Motion to approve the first reading of an ordinance to rezone 1.069 acres recorded in document number 2013171610, deed records, Travis County, locally known as 13500 N. FM 973 from Interim Agricultural "A" to Light Industrial "IN-1" by Council Member Turner. Seconded by Council Member Shaner.**

**Vote: 7 For – 0 Against.**

6. Consideration, discussion, and possible action to approve a disbursement of Hotel Occupancy Tax Funds to the Manor Chamber of Commerce for the purpose of the Manor Heritage Festival.

**Mayor Jonse recused herself and left the dais. Mayor Pro-tem Burrell presented the agenda item. Motion to approve a disbursement of Hotel Occupancy Tax Funds to the Manor Chamber of Commerce for the purpose of the Manor Heritage Festival in the amount of \$5,000 Council Member Kruppa. Seconded by Council Member Shaner.**

**Vote: 6 For – 0 Against. The Mayor returned to the dais after the vote.**

7. Consideration discussion and possible action to authorize the consideration of an amended to Impact fees for water and wastewater, authorize a public hearing, and to appoint an advisory committee.

**City Manager Tom Bolt presented the agenda item. He stated that ordinance 90 names the Planning & Zoning as the advisory committee. The development community member would be Barth Timmerman. Motion to authorize the consideration of an amended to Impact fees for water and wastewater, authorize a public hearing, and to appoint the Planning & Zoning Commission to the advisory committee by Council Member Davies. Seconded by Council Member Snowden.**

**Vote: 7 For – 0 Against.**

**EXECUTIVE SESSION**

**The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:15 P.M.:**

*Section 551.074 Personnel Matters – Interview candidates for appointment to fill one vacancy on the City of Manor Planning and Zoning Commission.*

**OPEN SESSION**

**The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to take action on item(s) discussed during Closed Executive Session at 7:40 P.M.**

8. The appointment of a Commissioner to serve on the City of Manor Planning and Zoning Commission.

**Motion to appoint Charles Russell to the City of Manor Planning and Zoning Commission was made by Council Member Davies. Seconded by Council Member Shaner.**

**Vote: 7 For – 0 Against.**

**ADJOURNMENT**

**Motion to Adjourn made by Council Member Shaner. Seconded by Council Member Snowden.**

**Vote 7 For– 0 Against.**

**Meeting was adjourned at 7:41 P.M.**

APPROVED:

ATTEST:

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Rita G. Jonse, Mayor

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Frances M. Aguilar, City Secretary