



**MANOR CITY COUNCIL  
REGULAR MEETING  
MINUTES  
105 E. EGGLESTON STREET  
MANOR, TEXAS 78653  
FEBRUARY 3, 2016 · 7:00 P.M.**

**COUNCIL MEMBERS**

**PRESENT:**

Mayor, Rita Jonse  
Place 1, Gene Kruppa  
Place 2, Gil Burrell  
Place 4, Sharon Snowden  
Place 5, Rebecca Davies

**ABSENT:**

Place 3, Sherri Hooker  
Place 6, Jeff Turner

**CITY STAFF PRESENT:**

Thomas Bolt, City Manager  
Frances Aguilar, City Secretary  
Lydia Collins, Finance Director  
Ryan Phipps, Interim Police Chief  
Scott Dunlop, City Planner

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

Mayor Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

Mr. Scott Dunlop led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Ms. Vicki McFarland addressed Council and presented information about the Starbucks grand opening.

**CONSENT AGENDA**

1. Consideration, discussion, and possible action to approve the minutes for the January 20, 2016 City Council Regular Meeting.

**Motion to approve the minutes was made by Council Member Burrell. Seconded by Council Member Kruppa. Vote: 5 For – 0 Against.**

**REGULAR AGENDA**

2. Consideration, discussion, and possible action to approve ordinance 434, repealing ordinance 416, to establish fees and charges for building, electrical, plumbing, mechanical, irrigation and other permits; establish fees and charges for the platting of subdivisions; establishing other administrative fees and charges; amending conflicting ordinances; providing for penalties; and providing for severability, open meeting and effective date clauses.

**Motion to approve Ordinance 434 was made by Council Member Burrell. Seconded by Council Member Davies. Vote: 5 For – 0 Against.**

3. Consideration, discussion and possible action to approve a resolution to apply for the Edward Byrne Memorial Justice Assistance Grant.

**Motion to approve a resolution to apply for the Edward Byrne Memorial Justice Assistance Grant was made by Council Member Burrell. Seconded by Council Member Snowden. Vote: 5 For – 0 Against.**

4. Consideration, discussion and possible action to approve a resolution to apply for the Body-Worn Camera Grant.

**Motion to approve a resolution to apply for the Body-Worn Camera Grant was made by Council Member Davies. Seconded by Council Member Burrell. Vote: 5 For – 0 Against.**

5. Consideration, discussion and possible action to approve a budget amendment for personnel positions.

**Motion to approve the budget amendment for personnel positions was made by Council Member Davies. Seconded by Council Member Burrell. Vote: 5 For – 0 Against.**

6. Consideration, discussion and possible action on a salary study for the City of Manor employees.

**Motion to have City officers and administration prepare a salary chart for the City employees was made by Council Member Kruppa. Seconded by Council Member Snowden. Vote: 5 For – 0 Against.**

#### EXECUTIVE SESSION

**The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:30 P.M.:**

*Section 551.074, Texas Government Code Personnel Matters – City Manager evaluation*

*Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct, to receive legal advice regarding sexual harassment complaints, as well as other complaints about other unlawful employment actions*

#### OPEN SESSION

**The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to take action on item(s) discussed during Closed Executive Session at 8:15 P.M.:**

7. Take action as deemed appropriate in the City Council's discretion regarding the City Manager evaluation.

**Motion to approve the City Manager performance evaluation form with proposed changes was made by Council Member Davies. Seconded by Council Member Snowden. Vote: 5 For – 0 Against.**

8. Take action as deemed appropriate regarding sexual harassment complaints, as well as other complaints about other unlawful employment actions.

**No action was taken on this item.**

**ADJOURNMENT**

**Motion to Adjourn made by Council Member Burrell. Seconded by Council Member Snowden. Vote 5 For– 0 Against. Meeting was adjourned at 8:15 P.M.**

APPROVED:

ATTEST:

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Rita G. Jonse, Mayor

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Frances M. Aguilar, City Secretary