



**MANOR CITY COUNCIL  
REGULAR MEETING  
MINUTES  
105 E. EGGLESTON STREET  
MANOR, TEXAS 78653  
JANUARY 20, 2016 · 7:00 P.M.**

**COUNCIL MEMBERS**

**PRESENT:**

Mayor, Rita Jonse  
Place 1, Gene Kruppa  
Place 2, Gil Burrell  
Place 3, Sherri Hooker  
Place 4, Sharon Snowden  
Place 5, Rebecca Davies  
Place 6, Jeff Turner

**ABSENT:**

**CITY STAFF PRESENT:**

Thomas Bolt, City Manager  
Frances Aguilar, City Secretary  
Lydia Collins, Finance Director  
Ryan Phipps, Interim Police Chief  
Scott Dunlop, City Planner  
Sarah Friberg, Court Clerk

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

Mayor Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

**PUBLIC COMMENTS**

There were no public comments.

**PLEDGE OF ALLEGIANCE**

Mr. Scott Dunlop led the Pledge of Allegiance.

**CONSENT AGENDA**

1. Consideration, discussion, and possible action to approve the minutes for the January 6, 2016 City Council Regular Meeting.

**Motion to approve the minutes was made by Council Member Hooker. Seconded by Council Member Kruppa. Vote: 7 For – 0 Against.**

**REGULAR AGENDA**

2. Consideration, discussion, and possible action on acceptance of the December, 2015 Departmental Reports:

**All departmental reports were presented as follows:**

- Development Services – Thomas Bolt
- Police – Chief Ryan Phipps
- Municipal Court – Sarah Friberg
- Public Works – Thomas Bolt

**Motion to accept the reports as presented was made by Council Member Hooker. Seconded by Council Member Burrell. Vote: 7 For – 0 Against.**

3. Consideration, discussion, and possible action on acceptance of the unaudited December, 2015 Monthly Financial Report.

**Motion to accept the financial monthly report as presented was made by Council Member Turner. Seconded by Council Member Snowden. Vote: 7 For – 0 Against.**

4. Consideration, discussion, and possible action on a budget amendment to designate Court Technology Funds to purchase Brazos Technology Ticket Writers.

**Motion to approve the budget amendment to use Court Technology Funds to purchase Brazos Ticket Writers was made by Council Member Burrell. Seconded by Council Member Snowden. Vote: 7 For – 0 Against.**

5. Appoint a committee to review details for a multi-family development.

**Motion to appoint Mayor Jonse, Council Member Gil Burrell, and Council Member Rebecca Davies to a committee to review details for a multi-family development was made by Council Member Turner. Seconded by Council Member Turner. Vote: 7 For – 0 Against.**

6. Consideration, discussion, and possible action to accept the request and petition to the City Council for annexation of property being approximately 1.069 acres of land, located at 13500 N FM 973 and adopt an annexation schedule.

**Motion to accept the request and petition to the City Council for annexation of property being approximately 1.069 acres of land, located at 13500 N FM 973 and adopt an annexation schedule was made by Council Member Turner. Seconded by Council Member Hooker. Vote: 7 For – 0 Against.**

7. Consideration, discussion, and possible action to accept the request and petition to the City Council for annexation of property, known as Kimbro Road Estates and adopt an annexation schedule.

**Motion to accept the request and petition to the City Council for annexation of property, known as Kimbro Road Estates and adopt an annexation schedule was made by Council Member Burrell. Seconded by Council Member Kruppa. Vote: 7 For – 0 Against.**

8. Consideration, discussion, and possible action on a waiver from Ordinance 263B Section 22(3)(viii), for replacement of trees, for property known as Koch Pipeline Easement across Abstract 546 Survey 40 Manor J, adjacent to Hwy 290.

**Motion to approve a waiver from Ordinance 263B Section 22(3)(viii), for replacement of trees, for property known as Koch Pipeline Easement across Abstract 546 Survey 40 Manor J, adjacent to Hwy 290 made by Council Member Turner. Seconded by Council Member Snowden. Vote: 7 For – 0 Against.**

9. Consideration, discussion, and possible action to amend ordinance 416, to establish fees and charges for building, electrical, plumbing, mechanical, irrigation and other permits; establish fees and charges for the platting of subdivisions; establishing other administrative fees and charges; amending conflicting ordinances; providing for penalties; and providing for severability, open meeting and effective date clauses.

**Motion to postpone was made by Council Member Davies. Seconded by Council Member Hooker. Vote: 7 For – 0 Against.**

10. Consideration, discussion, and possible action to reschedule the March 2, 2016 City Council Regular Meeting.

**Motion to reschedule the first meeting in March to March 1, 2016 was made by Council Member Davies. Seconded by Council Member Snowden. Vote: 7 For – 0 Against.**

#### EXECUTIVE SESSION

**The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:40 P.M.:**

*Section 551.074 Personnel Matter* – Interview candidates for appointment to fill one vacancy on the City of Manor Planning and Zoning Commission.

*Section 551.074 Personnel Matters* – City Manager evaluation

#### OPEN SESSION

**The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to take action on item(s) discussed during Closed Executive Session at 8:18 P.M.:**

11. The appointment of a Commissioner to serve on the City of Manor Planning and Zoning Commission.

**Motion to appoint Raul C. Hernandez to serve on the City of Manor Planning and Zoning Commission was made by Council Member Davies. Seconded by Council Member Burrell. Vote: 7 For – 0 Against.**

12. Take action as deemed appropriate in the City Council’s discretion regarding the City Manager evaluation.

**Motion to postpone was made by Council Member Turner. Seconded by Council Member Hooker. Vote: 7 For – 0 Against.**

#### ADJOURNMENT

**Motion to Adjourn made by Council Member Davies. Seconded by Council Member Hooker. Vote 7 For– 0 Against. Meeting was adjourned at 8:20 P.M.**

APPROVED:

ATTEST:

\_\_\_\_\_  
Rita G. Jonse, Mayor

\_\_\_\_\_  
Frances M. Aguilar, City Secretary