



MANOR CITY COUNCIL
REGULAR MEETING
MINUTES
105 E. EGGLESTON STREET
MANOR, TEXAS 78653
February 18, 2015 · 7:00 P.M.

COUNCIL MEMBERS PRESENT:

Mayor, Rita Jonse
Place 1, Sherri Hooker
Place 2, Gil Burrell
Place 4, Sharon Snowden
Place 3, David Cruz
Place 5, Rebecca Davies
Place 6, Jeff Turner

ABSENT:

CITY STAFF PRESENT:

Tom Bolt, Interim City Manager
Frances Aguilar, City Secretary
Lydia Collins, Finance Director
Veronica Briones, Customer Service Manager
Jesse Parker, IT Manager
Sarah Friberg, Court Clerk
Chief Robert Snyder
Mikey Tuley, PW Director
Kimberly Richardson, Court Administrator

Frank Phelan, City Engineer
Paige Saenz, City Attorney

CALL TO ORDER AND ANNOUNCE QUORUM PRESENT

Mayor Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

Jesse Parker led the Pledge of Allegiance.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING

The Public Hearing was opened at 7:05.

1. Conduct a public hearing on issuance of approximately \$4,760,000 City of Manor, Texas General Obligation Refunding Bonds, Series 2015.

Chris Lane, the City's Financial Advisor gave an overview of refunding the bonds. There were no other comments.

The Public Hearing was closed at 7:09.

REGULAR AGENDA

2. Consideration, discussion, and possible action on an ordinance authorizing the issuance of approximately \$4,760,000 City of Manor, Texas General Obligation Refunding Bonds, Series 2015; authorizing the refunding of certain outstanding obligations; levying a continuing direct annual ad valorem tax on all taxable property within the City for the payment thereof and the assessment and collection of such taxes; creating a sinking fund for the redemption thereof; authorizing the sale thereof; authorizing an escrow agreement; and enacting other provisions relating to the purposes of this ordinance

Motion to approve the ordinance was made by Councilmember Burrell. Seconded by Councilmember Snowden. Vote: 7 For – 0 Against.

3. Consideration, discussion, and possible action on presentation and acceptance of the Annual Audit of the Basic Financial Statements of the City of Manor, Texas for the year ended September 30, 2014.

Motion to accept the Annual Audit of the Basic Financial Statements of the City of Manor, Texas was made by Councilmember Davies. Seconded by Councilmember Hooker. Vote: 7 For – 0 Against.

4. January, 2015 Departmental Reports

All departmental reports were presented as follows:

- Development Services – Thomas Bolt
- Police – Chief Robert Snyder
- Public Works – Mike Tuley
- Municipal Court – Sarah Friberg

5. January, 2015 Financial Report – Lydia Collins

Motion to accept the departmental reports was made by Councilmember Davies. Seconded by Councilmember Cruz. Vote: 7 For – 0 Against.

6. Consideration, discussion and possible action on award of a construction contract for the Manor Police Station & Wastewater Treatment Plant Site Improvements project.

Councilmember Turner and Councilmember Snowden announced that they would be recusing themselves from this agenda item. Frank Phelan, City Engineer introduced the bid information received. The lowest bidder was Forsythe Bothers. His recommendation was to award the Base Bid and Alternate Bid B. Discussion was held. Motion to award construction contract to Forsythe Brothers for Base, Alternate B and Alternate E with a contingency of 3% was made by Rebecca Davies. Motion died for lack of a second. Motion to award construction contract to Forsythe Brothers for Base Bid and Alternate B Bid for a total of \$324,668.70 was made by Councilmember Davies. Seconded by Councilmember Burrell. Vote: 5 For – 0 Against. Councilmember Turner and Councilmember Snowden were absent for the vote.

Motion to authorize Tom Bolt to authorize change orders up to 3% of the total bid amount was made by Councilmember Davies. Seconded by Councilmember Cruz. Vote: 5 For – 0 Against. Councilmember Turner and Councilmember Snowden were absent for the vote.

Councilmember Turner and Councilmember Snowden returned to the meeting at 8:15.

7. Engineer's report on Manor Police Station Building project.

Frank Phelan, City Engineer gave an update to Council on the Manor Police Station Building.

8. Consideration, discussion and possible action regarding a shooting range for the Manor Police Department. Item requested by Councilmember Burrell.

Motion to postpone for a year was made by Councilmember Burrell. Seconded by Councilmember Turner. Vote: 7 For – 0 Against.

9. Consideration, discussion and possible action to approve a contract with TLC Office Systems for copier services.

Motion to approve the contract with TLC Office Systems for copier services was made by Councilmember Hooker. Seconded by Councilmember Snowden. Vote: 7 For – 0 Against.

10. Consideration, discussion and possible action to approve a resolution to apply for the Edward Byrne Memorial Justice Assistance Grant.

Motion to approve a resolution to apply for the Edward Byrne Memorial Justice Assistance Grant was made by Councilmember Davies. Seconded by Councilmember Cruz. Vote: 7 For – 0 Against.

11. Consideration, discussion and possible action to approve an Interlocal Agreement for Plumbing Inspections within the ShadowGlen Subdivision.

Motion to approve an Interlocal Agreement for Plumbing Inspections within the ShadowGlen Subdivision was made by Councilmember Turner. Seconded by Councilmember Davies. Vote: 7 For – 0 Against.

12. Consideration, discussion and possible action to conduct the First and Second Readings on the proposal to approve an ordinance granting to Atmos Energy corporation, a Texas and Virginia corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Manor, Travis County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through said city for all purposes; providing for the payment of a fee or charge for the use of the public rights-of-ways; and providing that such fee shall be in lieu of other fees and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances.

Item will be postponed until next meeting. No action was taken.

13. Consideration, discussion and possible action on proposed city charter amendments.

Motion to approve the proposed charter amendments for the May election was made by Councilmember Davies. Seconded by Councilmember Cruz. Vote: 2 For - Councilmembers Davies and Cruz – 5 Against - Councilmembers Hooker, Burrell, Snowden, Turner and the Mayor.

Motion to postpone until Tuesday, February 24th at a Special Meeting was made by Councilmember Turner. Seconded by Councilmember Hooker. Vote: 7 For – 0 Against.

14. Consideration, discussion and possible action to approve an ordinance calling the May 9, 2015 Special Election to submit proposed city charter amendments to the voters.

Motion to postpone until Tuesday, February 24th at a Special Meeting was made by Councilmember Turner. Seconded by Councilmember Hooker. Vote: 7 For – 0 Against.

EXECUTIVE SESSION

The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 8:00 P.M.:

Section 551.074, Texas Government Code, Personnel Matters: City Manager position

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to take action on item(s) discussed during Closed Executive Session at 8:50 P.M.:

15. Take action as deemed appropriate in the City Council's discretion regarding the City Manager position.

Motion to include an executive session to discuss the applicants for the City Manager position on the Special Meeting Agenda to be held on February 24th was made by Councilmember Davies. Seconded by Councilmember Hooker. Vote: 7 For – 0 Against.

CITY MANAGER'S REPORT

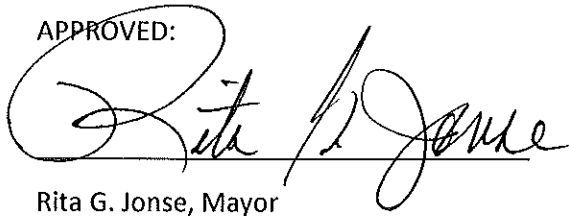
16. City Manager's Report for January, 2015 - Upcoming events and announcements.

There were no updates.

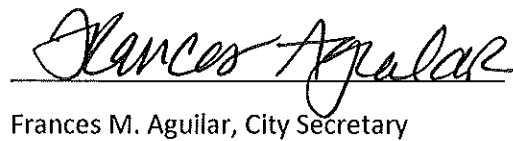
ADJOURNMENT

Motion to Adjourn made by Councilmember Snowden. Seconded by Councilmember Burrell. Vote 7 For – 0 Against. Meeting was adjourned at 9:05 P.M.

APPROVED:


Rita G. Jonse, Mayor

ATTEST:


Frances M. Aguilar, City Secretary