



**MANOR CITY COUNCIL  
REGULAR MEETING  
MINUTES**  
105 E. EGGLESTON STREET  
MANOR, TEXAS 78653  
OCTOBER 15, 2014 · 7:00 P.M.

**COUNCIL MEMBERS**

**PRESENT:**

Mayor, Rita Jonse  
Place 2, Gil Burrell  
Place 3, David Cruz  
Place 4, Sharon Snowden  
Place 5, Rebecca Davies  
Place 6, Jeff Turner

**ABSENT:**

Place 1, Sherri Hooker

**CITY STAFF PRESENT:**

Frances Aguilar, City Secretary  
Ryan Phipps, Police Lieutenant  
Lydia Collins, Finance Director  
Jesse Parker, IT Manager  
Mike Tuley, Public Works Director  
Sarah Friberg, Court Clerk

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

Mayor Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

Mr. Jesse Parker led the Pledge of Allegiance.

**PUBLIC COMMENTS**

There were no comments.

**CONSENT AGENDA**

1. Consider approval of the minutes for the September 10, 2014 City Council Special Meeting.
2. Consider approval of the minutes for the September 17, 2014 City Council Regular Meeting.
3. Consider approval of the minutes for the September 25, 2014 City Council Special Meeting.

Motion to approve the minutes if September 17<sup>th</sup>, item 4 is corrected by Councilmember Davies.  
Seconded by Councilmember Turner. Vote: 5 For – 0 Against. Councilmember Burrell was absent for vote and arrived at 7:10.

**STAFF REPORTS**

All departmental reports were presented as follows:

4. Departmental Reports

- Development Services – Thomas Bolt
- Police – Chief Robert Snyder
- Public Works – Mike Tuley
- Municipal Court – Sarah Friberg

5. Financial Report – Lydia Collins

**Motion made to approve all the departmental and financial reports by Councilmember Davies. Seconded by Councilmember Turner. Vote: 6 For – 0 Against.**

**REGULAR AGENDA**

6. Consideration, discussion and possible action to approve a location for the temporary City of Manor Police Department.

**Interim City Manager Tom Bolt gave a brief overview of the project and requested that a committee be formed to study locations for the Police Dept. Motion to appoint a committee to consist of Mayor Jonse, Councilmember Davies, Councilmember Burrell, Frank Phelan – City Engineer, Police Chief Robert Snyder and Interim City Manager Tom Bolt was made by Councilmember Turner. Seconded by Councilmember Burrell. Vote: 6 For – 0 Against.**

7. Consideration, discussion and possible action to appoint committee members for the Charter Review Committee.

**Interim City Manager Tom Bolt presented Council with a list of nominees. He explained that a few will have to be removed from the list because of the association with City Council. Mayor expressed that she would like all 9 to be accepted with 2 serving as alternates. Motion to appoint Gene Kruppa, Nora Sanchez, Kitzy Daniels, Doug Parker, Nancy Boatright, Juanita McGowen, Ryan Stone to the Charter Review Committee with Jimmy Reyes and James Sulser serving as alternates was made by Councilmember Burrell. Seconded by Councilmember Snowden. Vote: 6 For – 0 Against.**

8. Report from City Manager Evaluation Committee and review for consideration possible job description and salary for the position of City Manager.

**Councilmember Davies presented an example of the evaluation as well as ideas of the evaluation process. Councilmember Turner expressed the importance of not delaying this any further and filling the position. Motion to postpone until next meeting was made by Councilmember Davies. Seconded by Councilmember Turner. Vote: 6 For – 0 Against.**

9. Consideration and action to approve the sale of old Police Radios, if it is established Council is reasonably satisfied that compensation is adequate.

**Lieutenant Phipps addressed Council and explained that the Police Department has radios that are no longer in compliance with the 2015 FCC requirements. Discussion was held. Motion to approve the sale of police radios at whatever price the Police Department choses was made by Councilmember Davies. Seconded by Councilmember Burrell. Vote: 6 For – 0 Against.**

**CITY MANAGER'S REPORT**

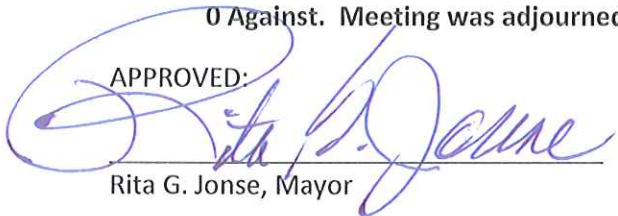
10. Upcoming events and announcements

**No report given**

**ADJOURNMENT**

**Motion made to Adjourn by Councilmember Cruz. Seconded by Councilmember Burrell. Vote 6 For –  
0 Against. Meeting was adjourned at 7:40 P.M.**

APPROVED:



Rita G. Jonse, Mayor

ATTEST:



Frances M. Aguilar, City Secretary